Minutes

MEETING	Healthy Floodplain Project Review Committee		
MEETING NO.	7	DATE	30 August 2019
LOCATION	Sustainable Farming Training Centre Tamworth Agricultural Institute 4 Marsden Park Rd, Calala The Board Room Newcastle – Tuggerah Room	TIME	10:00am – 3.00pm
ATTENDEES	Board: ▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮ DPIE: ▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮▮ ▮▮▮		
CHAIRED	▮▮▮▮▮▮		
APOLOGIES			
GUESTS	▮▮▮▮▮▮▮▮▮▮		
PREPARED BY	▮▮▮▮▮		
ATTACHMENTS	1. Agenda 2. DPI Confidentiality Deed 3. Statutory Declaration Form 4. Paper Agenda Item 5. Paper Agenda Item 6. Paper Agenda Item 7. NSW HFP Review Committee Terms of Reference 8. Meeting Expense Claim Form 9. Meeting Sitting Fee Claim Form		

Minutes - Meeting opened 10am

Item	Issue and discussion	Action
1	**Welcome** – ▮▮▮▮ introduced the meeting, welcomed participants and new board member ▮▮▮▮▮.	n/a
2	**Declaration of conflict of interest** – none were noted. **Statutory Declarations** It is the Committee member's responsibility to identify any interests at the commencement of meetings.	n/a
3	**Project and progress update** ▮▮▮ provided a brief overview on FMP and FPH.	
Morning Tea	*Meeting broke for morning tea at 11.00*	

Item	Issue and discussion	Action
4	**Brief prep discussion re** ▮▮▮▮	
5	**Meeting with** ▮▮▮▮ **regarding** ▮▮▮▮ **storage capacity submission**	
Lunch	*Meeting broke for lunch at 13.00*	
6	**Floodplain harvesting independent review and consultation update**	
	Claim Forms	
	Next meeting Teleconference to be confirmed.	
	Meeting closed at 14.00	

Item #	Action Items	Owner	Status
1	▮▮▮▮ to provide feedback to ▮▮▮▮ regarding rules and clarify how they interact with FPH.	▮▮▮▮	Closed
2	Work with ▮▮▮▮ and contact WaterNSW in Narrabri and obtain all of the documents associated with the application for ▮▮▮▮ (▮▮▮▮).	▮▮▮▮	Closed
3	Send above information to Review Committee (through ▮▮▮▮ and organise a teleconference to discuss with committee. Note: ▮▮▮▮ will be away from 19th Sept to 2nd October.	▮▮▮▮	Closed
4	Pull together stats on number of eligible ROI's for each valley and the number of RRO properties in each valley.	▮▮▮▮	Closed
5	Board to send expense claims to ▮▮▮▮ for processing Onboarding claim forms pending (▮▮▮▮).	All	Open
6	▮▮▮▮ to review, sign and return confidentiality deed poll.	▮▮▮▮	Closed