



MEETING	Healthy Floodplains Review Committee		
MEETING NO.	3	DATE	29 <sup>th</sup> March 2016
LOCATION	Meeting Room 1, Tamworth Agricultural Institute, 4 Marsden Park Rd, Calala	TIME	10am – 1pm
INVITEES	[REDACTED],		
PREPARED BY	[REDACTED]		

Item	Papers	Lead
1. Welcome & confirmation of Agenda	-	[REDACTED]
2. Project Update & DPI Water changes	Y	[REDACTED]
3. Terms of Reference Update	Y	[REDACTED]
3.1 Confidentiality Deeds	Y	
4. Submissions Process	-	[REDACTED]
5. Local Representation on Committee	-	[REDACTED]
6. Re-cap of key Floodplain Harvesting concepts		[REDACTED]
7. Other Business	-	[REDACTED]
8. Next Meeting	-	[REDACTED]



# Department of Primary Industries

## Minutes

MEETING	Healthy Floodplain Project Review Committee		
MEETING NO.	3	DATE	29 <sup>th</sup> March 2017
LOCATION	Tamworth	TIME	10:00am
ATTENDEES	[REDACTED]		
CHAIR	[REDACTED]		
APOLOGIES	Nil		
PREPARED BY	[REDACTED]		

### Meeting Minutes

Item	Issue	Action
1.	<p>Introductions</p> <ul style="list-style-type: none"> <li>[REDACTED] – Nature Conservation Council of NSW</li> <li>[REDACTED] – NSW Farmers' Association</li> <li>[REDACTED] – NSW Irrigators Council representative</li> <li>[REDACTED] (Independent Chair)</li> <li>[REDACTED] DPI Water -Healthy Floodplain Project (HFP) Lead (maternity leave commences 28 April, [REDACTED] should start 3/4/17)</li> </ul> <p><i>Outcome from the meeting to outline a standard process to have in place to review submissions</i></p> <p>Healthy Floodplain Project Review Committee (HFPRC)</p>	<p>[REDACTED] Investigate means of using technology for future meetings</p>
2.	<p><b>Project Update &amp; DPI Water changes</b>            NM Discuss: Review <b>Attachment 1</b>:</p> <ul style="list-style-type: none"> <li>Project Update &amp; expected timeframes</li> <li>Floodplain Harvesting (FPH) main focus of this committee</li> <li>The submissions period for the Gwydir FPH entitlements have been extended 13/4/17.</li> </ul> <p>Work approvals planned to be released at same time as FPH entitlement</p> <p><b>Gwydir:</b> Stakeholder engagement has been undertaken for FPH entitlements. There is an offset between the Gwydir FPH entitlements submission and FPH water supply work approvals and Water Infrastructure Plans (WIPs). Proposed Gwydir timeline:</p> <ul style="list-style-type: none"> <li>The submissions period for the Gwydir FPH entitlements have been extended 13/4/17</li> <li>Submissions for WIPs - end of May 2017.</li> <li>Review process to be finalised by 30 Sept 2017.</li> <li>Recommendations would need to be presented to DPIW by 30th August 2017</li> <li>Gwydir Floodplain management Plan (FMP) available on website: <a href="http://www.water.nsw.gov.au/water-management/floodplain-management/plans-commenced/gwydir-valley">http://www.water.nsw.gov.au/water-management/floodplain-management/plans-commenced/gwydir-valley</a></li> </ul> <p>[REDACTED] explained how the water entitlement is calculated</p> <p><b>Gwydir Results – Regulated slide</b></p> <ul style="list-style-type: none"> <li>FPH – licence with account management rules (carry-over, annual use limit)</li> <li>RRO – exemption from holding a licence, maximum allowance</li> </ul>	<p>Review Committee requested that submissions relating to Gwydir entitlements continue to be accepted whilst the WIPs are being reviewed.</p>

Item	Issue	Action
	<p>provided as part of framework</p> <ul style="list-style-type: none"> <li>• How water is taken, management rules and how water can be moved on farm</li> <li>• Gwydir modelling results have been reviewed by MDBA and GVIA</li> <li>• Gwydir has a significant level of FPH and minimal changes 2000-2008. (Other valleys may have more growth and volume may be reduced)</li> </ul> <p><b>Border Rivers:</b> Modelling currently undergoing calibration. Targeted consultation for valley allocation planned in April 2017 WIP release end of May 2017</p> <p><b>Macquarie/Barwon Darling</b> – Modellers preparing data for model Use of remote sensing to gap fill release Nov 2017 BD FMP has been approved by IRP and will be sent through to Minister.</p> <p><b>Namoi:</b> The delays in commencing data collection in the Namoi requires a critical path to make up time to deliver project by June 2019 to coincide with Water Resource Plan (WRP). The two processes will need to be run in parallel.</p> <p><b>Project Update slide</b></p> <ul style="list-style-type: none"> <li>• Federal changes: the HFP is now funded by Department of Agriculture and Water Resources (DAWR)</li> <li>• HFP Stage 1 review underway</li> <li>• Project review</li> <li>• Remote sensing data validation is being used for Macquarie, Barwon Darling and Namoi</li> <li>• Monitoring strategy release for consultation. <ul style="list-style-type: none"> <li>- LiDAR storage capacity curves</li> <li>- Procurement of gauge boards by project</li> </ul> </li> </ul> <p><b>DPI Water changes</b> – slide</p> <ul style="list-style-type: none"> <li>• Water NSW Amendment Bill -1/7/16</li> <li>• DPI Water focus is Water Policy and oversight of major government funded water infrastructure projects.</li> <li>• Water NSW leads customer activities</li> </ul>	
3	<p><b>Terms of Reference update</b></p> <p>HFPRC Terms of Reference (TOR) – update to take into account departmental changes etc</p> <p>3.1 <b>Confidentiality Deed</b> Signed and collected from all HFPRC members</p> <p><b>Pecuniary interests</b> [REDACTED] and [REDACTED] all have Registration of Interest in FPHAL. General discussion all members will be involved.</p> <p>Discussion regarding if a JP will need to be on hand during meetings to sign statutory declarations of members [REDACTED] working for [REDACTED] has considerable business dealings with many properties that interact with other applicants. There may be pecuniary and non-pecuniary interest. Cannot be seen to influencing decisions. Currently states a stat dec required to be signed by a JP</p> <p>Discussion regarding anonymity of submissions suggested and dismissed</p>	<p>Confidentiality deed signed and collected from all committee members except [REDACTED] - to provide prior to next meeting.</p> <p>[REDACTED] to follow up requirements for declared interests during meetings and any policy requirements</p>

Item	Issue	Action
	<p>due to the possibility of inadvertently making a decision based on pecuniary interest/</p> <p>Registration of HFPRC members is still current within DPIW.</p> <p>Expenses forms to be completed after each meeting</p>	<p>██████ to ensure committee information on system is checked prior to payment of sitting fees/expenses.</p> <p>Members to send through expense claim forms and copy of car insurance to ██████</p>
4	<p><b>Submissions Process</b></p> <p><b>Review Procedures (slide)</b> FPH Policy identifies two-step process</p> <ol style="list-style-type: none"> <li>1. Internal</li> <li>2. HFPRC</li> </ol> <p><b>Submission process slide</b></p> <p><b>Expected submissions slide:</b></p> <ul style="list-style-type: none"> <li>• Review of proposed entitlements <ul style="list-style-type: none"> <li>- Particularly ██████████ and Gwydir/Namoi border areas</li> <li>- DPIW at this time will review data if no discrepancies will come to Review Committee</li> <li>- Data errors</li> <li>- Licence splitting request</li> <li>- Approval requirements for future development</li> <li>- Uncertainty regarding framework/policy etc (eg accounting rules)</li> </ul> </li> <li>• FAQ RRO – is a maximum allowance is up to 100% wettest year is not a blanket amount each year.</li> <li>• Monitoring strategy link</li> <li>• Permanent trade likely and will require more monitoring – temporary trades more difficult due to nature of the flood etc.</li> </ul> <p><b>Committee discussed a suitable process (See Attachment 2)</b> DPI Water reviews and responds to each submission (Until submissions close it is unknown how many submissions will require processing and set workload)</p> <ol style="list-style-type: none"> <li>1. Where DPI Water can resolve issues a response is made and submission closed</li> <li>2. Where DPI Water cannot resolve the issues the submission will be referred to the HFP Review Committee.</li> <li>3. DPI Water will set a meeting date to discuss submissions (expect 1 per month)</li> <li>4. DPI Water will prepare a summary of each submission and facts for consideration. Where possible submissions should be categorised so similar issues can be compared. <ul style="list-style-type: none"> <li>• Review each submission individually/case by case</li> <li>• Not about the volume</li> <li>• Ensuring equity is the main objective.</li> </ul> </li> </ol>	<p>██████ – All communications regarding Review Committee need to clearly articulate to landholders that the HFP Review Committee will only be providing advice to DPI Water</p> <p>Committee to review proposed process outlined at next meeting when more information is available.</p>
5	<p><b>Local representative on the committee.</b></p> <p>This has been proposed to the HFPRC by some Irrigator Associations to have a local valley representative to assist with review.</p> <p>Discussion by committee determined that the Independence of HFPRC would be threatened by local representative. ██████████ is the nominated Irrigators Council representative. This would not stop the review committee seeking clarification from experts with local knowledge</p>	<p>██████ to draft a letter declining involvement of local representative. Chair (██████) to sign on behalf of Committee.</p>

Item	Issue	Action
	where required.	
6	<p><b>Re-cap of key FPH concepts</b></p> <p><b>FPH key concepts slide</b></p> <ul style="list-style-type: none"> <li>How to deal with queries RRO amount?</li> <li>Exemption not an entitlement</li> <li>Not looking to change RRO</li> </ul> <p><b>Eligibility slide</b></p> <ul style="list-style-type: none"> <li>Defined by FPH Policy</li> </ul> <p><b>IPART cost determination slide</b></p> <ul style="list-style-type: none"> <li>Similar cost to supplementary water.</li> <li>Likely to be revised as based on early estimations</li> <li>Variation based on cost, usage etc</li> </ul> <p><b>FPH Water Supply Work Approvals slide</b></p> <p>In principle support for :</p> <ul style="list-style-type: none"> <li>Advertising exemption</li> <li>Application fee exemption</li> </ul> <p>Process:</p> <ul style="list-style-type: none"> <li>Pre filled application form and WIP to proponents</li> <li>Application assess</li> <li>Determination, notification &amp; issuance as per norm procedures.</li> </ul>	<p>to provide a summary regarding the CAP limits and SDL etc to HFPRC members. See Attachment 3a &amp; 3b.</p>
7.0	<p><b>General Business</b></p> <p>To address the two year nominated representation on HFPRC. has confirmed renomination with all member organisations.</p> <p><b>Next meeting:</b></p> <ul style="list-style-type: none"> <li>Work through review process at next meeting and revise as required</li> <li>Committee requests bulk submissions separated and sorted so that issues can be reviewed together.</li> </ul> <p>Next meetings proposed:  19- 20<sup>th</sup> June Tamworth TAI 10am  4<sup>th</sup> -5<sup>th</sup> July Tamworth TAI 10am TBC</p>	

Meeting Closed 13:20

	Action	Status (as at 21/04/17)
1.	Investigate means of using technology for future meetings	
2.	Review Committee requested that submissions relating to Gwydir entitlements continue to be accepted whilst the WIPs are being reviewed.	To be progressed during release of WIPs
3.	Confidentiality deed signed and collected from all committee members except - to provide prior to next meeting.	
4.	Follow up requirements for declared interests during meetings and any policy requirements	Request lodged with legal team
5.	to ensure committee information on system is checked prior to payment of sitting fees/expenses.	Requested payroll to check details with committee members.
6.	Members to send through expense claim forms and copy of car insurance to	Incomplete
7.	- All communications regarding Review Committee need to clearly articulate to landholders that the HFP Review Committee will only be	

	Action	Status (as at 21/04/17)
	providing advice to DPI Water	
8.	Committee to review proposed process outlined at next meeting when more information is available.	See Attachment 2 for current agreed process
9.	<p>█ to draft a letter declining involvement of local representative.  Chair (█) to sign on behalf of Committee.</p>	Incomplete
10.	<p>█ to provide a summary regarding the CAP limits and SDL etc to HFPRC members.</p>	See Attachment 3a & 3b.